

View annotations

aim

To view the annotations from a session recorded by someone else.

prerequisites

- Your license includes the Annotation Module.
- You either have rights to view the session (Technician, Administrator), you created the session (Trainer), you have received ownership or annotator rights or you are invited to view the session.
- The session has been recorded.

procedure

1. Open the **Sessions** tab.
2. Double-click a session to open it.
3. Play the session.

The annotations are shown in the [Event log](#) and the [Timeline](#)

Event log

To view the Event log, open the **Events** tab at the bottom of your window. To jump to an event in the Timeline and videos, click it in the Event log.

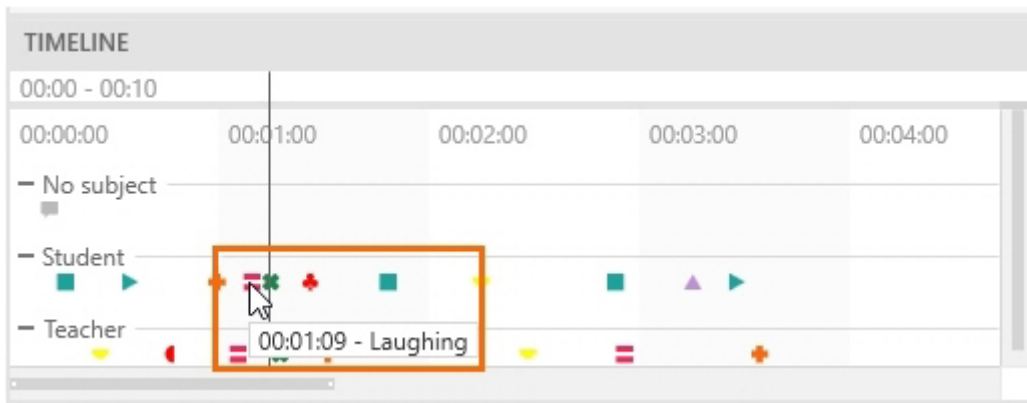
| Timestamp | Role | Event Description | Symbol |
|-----------|---------|-------------------|--------|
| 00:01:09 | Student | Laughing | = |
| 00:01:14 | Student | Making eye... | ✖ |
| 00:01:17 | Teacher | Making eye... | ✖ |
| 00:01:25 | Student | Asking-clos... | + |
| 00:01:30 | Teacher | Informing | + |
| 00:01:48 | Student | Asking-open | ■ |
| 00:02:14 | Teacher | Answering | ■ |

Below the Event log, there are tabs: CODES, EVENTS, PARTICIPANTS. The EVENTS tab is selected.

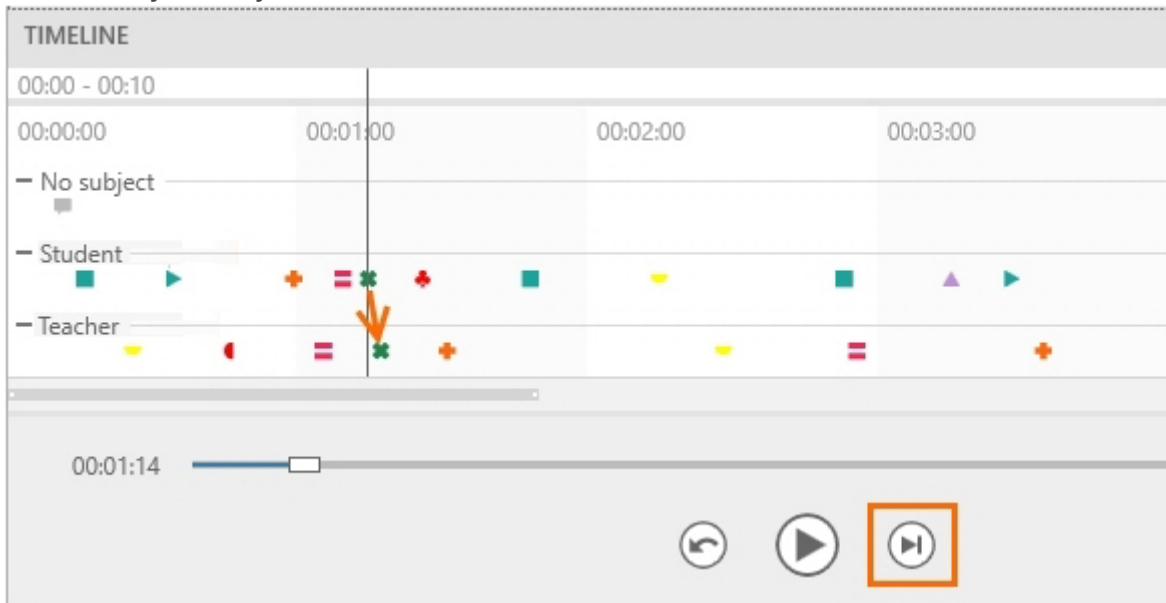
The Timeline on the right shows a visual representation of the session. It has a header 'TIMELINE' and a time range '00:00 - 00:10'. The timeline is divided into segments for 'No subject', 'Student', and 'Teacher'. Symbols from the Event log are placed along the timeline to indicate when each event occurred. For example, the 'Making eye...' event is marked with a red '✖' symbol on the Student timeline.

Timeline

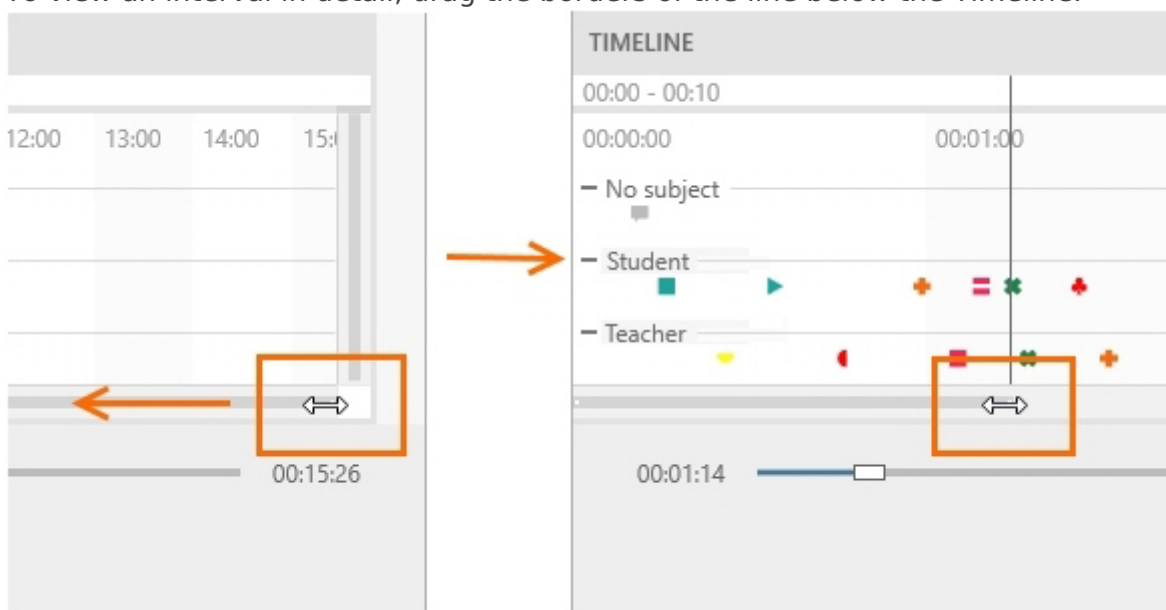
- To jump to an event in the videos and Event log, click it in the Timeline.
- To display an event, hover over a symbol.



- To move to the next event, click the **Skip to next event** button or press **Ctrl + right arrow** on your keyboard.



- To move to the previous event press **Ctrl + left arrow** on your keyboard.
- To zoom in and out the Timeline, hover with your mouse cursor over the Timeline and use your mouse wheel.
- To view an interval in detail, drag the borders of the line below the Timeline.



Revision #3

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