Manage scheduled sessions

aim

To reschedule or remove a scheduled session.

prerequisites

- Your Viso license includes the Scheduler Module.
- You created the scheduled session, or your user role is Technician, or Administrator.

Modify a session

1. Open the **Scheduler** tab.
2. Double-click the scheduled session.
3. Edit the Schedule and click **OK**.

Delete a session

1. Open the **Scheduler** tab.
2. Select the schedule and press the **Delete** key on your keyboard or the X icon.

NOTE You can only delete a scheduled session in the Scheduler. Not a session that has been recorded. To delete a recorded session, see Manage sessions.

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