

# Change Audio source and volume in preview

## aim

To select which audio source to hear in Viso and to adjust the volume. By default you hear only the audio from the first camera.

**IMPORTANT** The changes do not affect the recordings. Microphones and audio volumes for the recordings are selected by your colleague who manages the Viso set-up. All available audio sources will always be recorded.

## prerequisites

- Your user role allows session recording (Technician, Administrator, or Trainer). Alternatively, you are invited to view the session.
- You have opened a location.

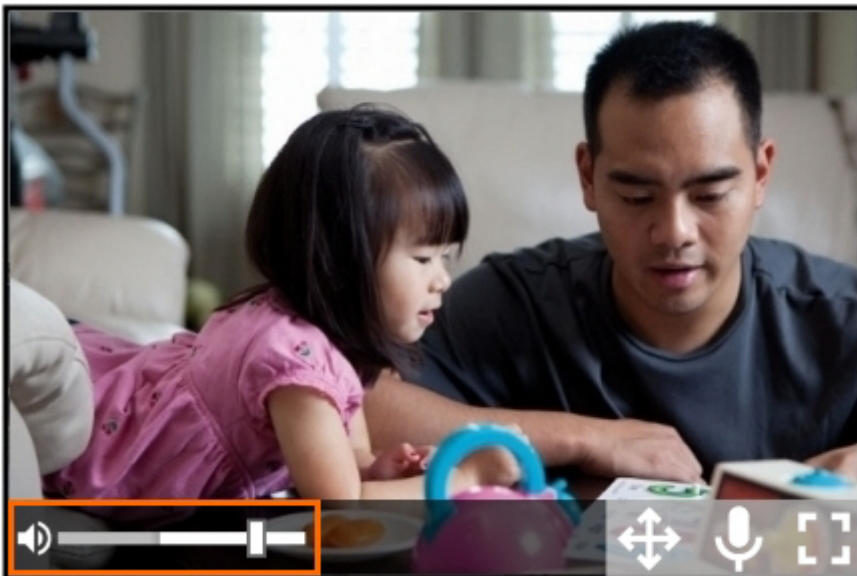
See [Select locations for recording](#)

## procedure

1. Open the location.

See [Select locations for recording](#)

2. Hover over a camera image. A toolbar appears at the bottom of the camera image.



3. Click the speaker symbol under a camera number [inset\\_901208.jpg](#) to mute or unmute the audio from that source. Move the slider to adjust the volume.

**NOTE** If no speaker symbol or volume slider appear, your colleague who manages the Viso set-up did not select audio for this video source.

**NOTE** If the same audio source is selected for all cameras, mute/unmute will apply to all of them together.

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